



Hanscom Spouses Club Scholarship Program

Military Spouse Scholarship Guidelines 2023

The Hanscom Spouses Club (HSC) of Hanscom Air Force Base is a private organization developed as a welfare and social forum for the spouses of our military members. Members of this club volunteer countless hours supporting fundraising events and services that benefit the Hanscom Air Force Base Community. For the past 59 years, since 1961, this Club has offered scholarships to graduating high school senior military dependents and to military spouses for over 20 of those years. The intent of these scholarships is to support graduating high school seniors and spouses of members of any branch of the armed forces (Air Force, Army, Navy, Marines, Coast Guard, Space Force, including dependents of Reservists or National Guard whose sponsor must have been activated during the 2022-2023 school year for a minimum of 120 days and is able to provide a copy of their orders at time of application submission).

1. Applicants must meet the following criteria:
 - a. Planning to seek an undergraduate, associate, Master's, Doctorate or other advanced degree from an accredited 2 or 4-year college, university or vocational-technical school. (Note: students who plan to seek a second undergraduate or a Master's, Doctorate or other advanced degree will be evaluated separately); **and**
 - b. A dependent of active duty, retired, or deceased military members of any branch of service; **and**
 - c. The applicant must be in possession, or eligible for possession, of a military ID card with full benefits; **and**
 - d. May not be currently serving as a member of the Hanscom Spouses Club Scholarship committee; **and**
 - e. Applicants must reside within a 60-mile radius of Hanscom AFB, MA: **or**
 - f. Be the dependent of a sponsor stationed at Hanscom Air Force Base
2. This is a merit-based scholarship that rewards students who demonstrate scholarship, citizenship, leadership and a diversity of interests. Selection is made by a panel of impartial judges.
3. Recipients are only eligible for one HSC scholarship, in their lifetime.
4. Each recipient is notified by mail of his or her selection.
5. The award money is sent directly to the student and is solely for the purposes of tuition and fees.
6. The awards are presented to the recipients on 12 May 2023. (location TBD; "may be virtual" due to COVID-19)
7. **Applicants must be in possession of a valid military ID that does not expire on or before 15 May 2023. Award recipients must bring a copy of their military ID to the Award Ceremony on 12 May 2023 for verification purposes.**
8. The award will be withdrawn if the recipient accepts a scholarship from another military Spouses' Club.
9. The award is withdrawn if the recipient fails to enroll in an institution of higher learning within six months of receiving said award. Written verification of enrollment will be requested from the school by the HSC.
10. The Hanscom Spouses Club reserves the right to increase, decrease, or withdraw any or all awards.
11. In addition to their application, all applicants must submit two typed letters of recommendation each from a different person. Forms are provided, but evaluators may use their own forms as long as they follow the directions on the forms provided. Other required attachments with the application are: the applicant's essay, an official transcript with the GPA of highest level of education completed (GED scores are acceptable), a self-addressed stamped envelope and self-certified statement of the validity of the documents.
12. I _____ (legal guardian of applicant and/or name of applicant) hereby grant permission to the rights of their/my name, image, likeness as recorded on audio or video tape without payment or any other consideration. I understand that my image may be edited, copied, exhibited, published or distributed and waive

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the right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of my image or recording. I also understand that this material may be used in the award ceremony's program/local base newspaper (The Hansconian) and any presentations created by the Hanscom Spouse's Club and/or the local Air Force Association Chapter. By signing this release I understand this permission signifies that photographic or video recordings of me may be electronically displayed via the Internet or in the public educational setting.

Mail completed application with all attachments, POSTMARKED ON OR BEFORE 11 MARCH 2023 to:

Scholarship Committee
Hanscom Spouses Club
General Delivery
75 Grenier St. Unit 8888
Hanscom AFB, MA 01731

We will not accept e-mailed applications. Incomplete or late applications will not be considered. Please mail the complete application (all parts) in one envelope. Remember, only the requested materials will be presented to the judges. ***We will email a confirmation of receipt.*** *Please contact us if you haven't received the confirmation within 2 weeks of your application submission.* Questions or concerns may be directed to: HSC Scholarship Committee at scholarship@hanscomsc.org

Additional Information:

Special scholarship awarded to the top spouse (more scholarships may be awarded to other recipients):

THE CARMEN SCHIPPER SCHOLARSHIP This is presented to the top spouse applicant in memory of Carmen Schipper, a past president of the Spouse Club, and mother of three young children. She worked diligently for the club throughout her struggle with terminal cancer. Carmen and her husband Tom met when he was a Cadet at the Academy. Despite her battle with cancer, she was always very generous and continued to focus on helping others who were in need. Her husband, Tom, retired and took his family back to Colorado.

THE JEANNE RICHTER MEMORIAL SCHOLARSHIP (Education) Mrs. Jeanne Richter was a long-time member of the Hanscom Spouses Club. She devoted many years to the scholarship program and education in general. This award is presented to a spouse or high school student pursuing a career in education.

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This application is to be filled out by the **dependent spouse applicant** and must be signed by the applicant indicating that the information is accurate and complete. Please type, print legibly, or download the file from the website, save to the desktop and print the application when completed. Please do not use any abbreviations. Incomplete and/or late applications will not be considered. Applications are also available on our web site at www.hanscomsc.org.

Please check each item that is enclosed (partial applications will not be accepted):

- Four-page application form (printed single-sided)
- Legal release (item 12 of Scholarship Guidelines)
- Essay (limited to two pages)
- First letter of recommendation
- Second letter of recommendation (from a different person)
- Official transcript with the GPA of the highest level of education completed to date or official GED percentile scores (high school information is acceptable if the student has not earned a college GPA yet)
- Copy of applicant's military ID

Name: Last _____ First _____ Middle initial _____

Address: Street _____

City _____ State _____ Zip _____

Phone Number: _____ Email: _____

Name of Sponsor: _____ Sponsor Unit of Assignment: _____

Sponsor Phone Number: _____

Academic Information:

High School _____

City _____ State _____ Year Graduated or GED Certificate date _____

Current major and academic goal (degree/certificate/etc.): _____

College/University	City	State	Dates Attended	Degree Earned?
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Applicant #: _____

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Cumulative GPA: _____ (HS GPA is acceptable if student has not started college studies yet)

Applicants may attach a separate sheet with their responses to the following:

Special honors and awards (include scholastic, academic achievements for high school or college):

Extracurricular activities (include elected leadership roles for high school, college, professional or personal):

Community, religious, and volunteer activities (such as scout leadership, school activities, sports, etc.):

Organization	Description of volunteer activity
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_____	_____
_____	_____
_____	_____
_____	_____

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Other significant information that you wish the committee to consider (please remember that this is a merit-based award and not a need-based award):

Work Experience:

Employer	City & State	Dates of Employment	Type of Work	Hours/Week
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What colleges have you applied to? _____

What schools have you been accepted to? _____

Intended school and field of study/major: _____

Have you previously received a scholarship from the Hanscom Spouses Club? Yes _____ No _____

Applicant #: _____

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Hanscom AFB Volunteer Information

Have you volunteered on Hanscom Air Force Base, or for a Hanscom Air Force Base organization, in the past 4 years?

Yes _____ No _____

If you answered yes, please list where and when or attach a list of your volunteer related activities:

Organization	Date	Description of volunteer activity
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The information supplied in this application is accurate and is submitted for review by the judges in their evaluation process as established by the Hanscom Spouses Club's Scholarship Committee.

Applicant's Signature

Date

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ESSAY

DIRECTIONS:

1. Essays should be carefully thought out, as they play heavily in the selection process.
2. Essays should be typed, double spaced, and no more than 650 words/two pages in length.
3. Include the essay in the completed application packet. You may submit your Common College Application Essay or write an essay that addresses your educational goals and how your educational experience will help prepare you to pursue future goals.

Please restate the chosen topic here:

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Letter of Recommendation

1. Recommendations must be ***typed*** and limited to one page.
2. Please place the recommendation in a sealed envelope and enclose it with the rest of the application.
3. Scholarship application must be ***postmarked on or before 11 March 2023.***

Evaluator's Name _____

Evaluator's Occupation _____

Evaluator's Signature _____ Date _____

Your Recommendation:

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Letter of Recommendation

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3. Scholarship application must be ***postmarked on or before 11 March 2023.***

Evaluator's Name _____

Evaluator's Occupation _____

Evaluator's Signature _____ Date _____

Your Recommendation: